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23 August 1956

MEMORANDUM FOR: Assistant Director for Research and Reports

THRU: Chief, Administrative Staff, OER

THRU: Chief, Economic Research

THRU: Chief, Materials Division, ORR

FROM: Chief, Ferrous Metals Branch, D/M/FE

SUBJECT: Recommendation for the Promotion of [redacted] 25X1A9a

REFERENCE: Office Regulation 20-5/1, 9 May 1956

In conformity with the above Regulation, [redacted] 25X1A9a is recommended for promotion from GS-7 to GS-9. A GS-9 slot is now available in M/FE.

a. Previous Work Experience

1953-54, Russian language translator, FDD/CIA.

b. Current Performance

25X1A9a [redacted] assignment is Soviet and Chinese trade in iron and steelmaking, raw and alloying materials, and iron and steel products. She has built up the Branch records in this respect with little or no assistance and has made the trade contributions to NIE's, NIS, and Branch projects on the USSR and China. In addition, she has been of material help in analyzing and compiling the large and frequently conflicting volume of data on Satellite trade and is called upon frequently for spot translations from the Russian language.

c. General Qualifications

25X1A9a [redacted] alertness and grasp of the principles involved in her assignment have enabled her to keep her work on a current basis as well as to be of assistance in other fields. Her area specialization on the USSR at the University of Iowa and her competence in the Russian language will shortly be put to further use in partially substituting for a senior analyst in the USSR section who is leaving to take an 8 month's external training course.

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25X1A9a

SUBJECT: Recommendation for the Promotion of [redacted]

Training and Self-Improvement (CIA)

FSO Russian language course
O/ER Economic Russian

d. Comparative Achievement

25X1A9a [redacted] are the only members of M/PM eligible for promotion from GS-7 to GS-9. [redacted] 25X1A9a is also being recommended for promotion. Their comparative ratings in accordance with the prescribed criteria are as follows:

	[redacted] 25X1A9a	
Research Ability	42	43
Writing Ability	7	7
Oral Presentation Ability	5	5
Special Skills	12	10
Maturity and Judgment	10	10
Attitude	9	10
Security Consciousness	5	5
	90	90

The respective time in grade at the GS-7 level for these analysts is:

25X1A9a [redacted] - last promoted 3 July 1955
EOD CIA 8 September 1953

- last promoted 3 July 1955
EOD CIA 23 August 1954

[redacted] 25X1A9a

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